



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

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**TO: PRINCIPALS OF PUBLIC TVET AND PRIVATE COLLEGES
ACADEMIC MANAGERS
REGIONAL MANAGERS AND DIRECTORS
CAMPUS MANAGERS
DEPARTMENT OF CORRECTIONAL SERVICES
UMALUSI
QCTO
HODs and SUBJECT LECTURERS
RECOGNISED LECTURER UNIONS**

MEMORANDUM TE06 OF 2023: INVITATION TO A MEETING ON MARKING RELATED MATTERS

- All Academic Managers, Campus Managers and HODs are invited to a meeting on marking related matters. The following will be discussed in the meeting:
 - 1.1. Management of external marking applications
 - 1.2. Internal marking
 - 1.3. Management of Re-mark/ Re-check processes
- Officials who are part of management of marking applications/processes as determined by the college can also attend this meeting.
- The meeting is scheduled as follows:

	PROVINCE	DATE
1.	Western Cape; Northern Cape; Eastern Cape and Free State Public Colleges	25 January 2023
2.	Kwa-Zulu Natal, Mpumalanga, Limpopo, Gauteng and North West Public Colleges	26 January 2023
3.	Private Colleges and Department of Correctional Services	27 January 2023

All meetings commence at 09h00

Join on your computer, mobile app or room device on the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yjg4MzY4MzUtZGVmNi00ODg0LTgzMTYtMzZkNWFhM2M2Zjdk%40thread.v2/0?context=%7b%22id%22%3a%22889545ec-63f8-4538-a62a-590d0e1d00fa%22%2c%22Oid%22%3a%224f7ef666-6900-4da6-9a1e-6899ef3fe1d3%22%7d

- The content of these meetings is the same. An official only need to attend one meeting.
- Kindly ensure that this memo is made available to ALL subject lecturers at your centre/institution.

Kind regards

Ms. V. Tshetlo
Chief Director: National Examinations and Assessment

Date: 20/01/2023