



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

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TO: REGIONAL MANAGERS AND DIRECTORS
PRINCIPALS OF TVET COLLEGES
ACADEMIC PRINCIPALS OF COLLEGES
CAMPUS MANAGERS
NC (V) SUBJECT LECTURERS
PRINCIPALS OF PUBLIC AND PRIVATE COLLEGES (SACPO)
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MEMORANDUM TE35 OF 2023

REVIEWED NC (V) LEVEL 4 ICASS PATs AND ISATs TASKS FOR 2024

During the financial period 2022- 2023 the Chief Directorate: National Examination and Assessment (CD: NEA) reviewed **all** NC (V) Level 4 vocational subjects PATs and ISATs to ensure the continued relevance, credibility, validity and fairness of the PATs and ISATs tasks.

The review process considered implementation feedback from practicing lecturers. The feedback overwhelmingly testified to the high standard and quality of the original tasks, but also pointed out areas of improvement needed. The CD: NEA wishes to sincerely thank the staff members of colleges who took time and effort to provide this valuable feedback over the past year.

IMPLEMENTATION OF ICASS PATS AND ISATS PRACTICAL ASSESSMENT TASKS

The manner in which the practical assessment tasks are implemented, further determines the quality, validity, credibility and fairness of the assessment process and assessment results.

To enhance the implementation process, colleges are urged to put the following measures in place:

- Compile an ICASS-PAT and ISAT implementation schedule for the campuses and programmes in line with teaching and learning plans of each subject. The implementation schedule must be available for monitoring purposes.
- Timetable the practical assessment tasks during class time as prescribed per subject. Evidence of timetabling must be available for monitoring purposes.
- Ensure that students are taken through an induction process for each practical assessment task. The induction date must be documented and students must sign a register to be produced as evidence of attendance.
- Do not allow students to compile practical assessment tasks at home where it is specifically stated that the task must be conducted under supervision.
- Ensure that individual and original student work is handed in during all the phases of the practical assessment tasks. Copied preparatory work must be returned to students to redo before the assessment day.
- Ensure that effective internal moderation is conducted per subject and assessment task. Retain evidence of each internal moderation process, i.e. complete post moderation instrument with constructive feedback on the quality of the assessment evidence, consistency of marking etc.

Your cooperation and assistance in strengthening the implementation of NC (V) Level 4 practical assessment tasks is highly appreciated.

Yours sincerely

Ms VM Tshetlo
Chief Director: National Examinations and Assessment
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